



Minutes of the Parks & Open Spaces Committee meeting of East Hunsbury Parish Council held on **Tuesday 4<sup>th</sup> June 2024** at 6.00pm at Hunsbury Library.

Present: Cllr B Burnell, Cllr M Campbell, Cllr Draper, Cllr R Firman, and Cllr D Lewis, Cllr Moore, and Cllr Perry

Also present: Mrs C Holgate (Clerk)

Item no	
PSC24/011	<b>Election of the Chairman of the Parks and Open Spaces Committee</b> Cllr Burnell was proposed by Cllr Campbell, seconded by Cllr Draper, and elected by show of hands.
PSC24/012	<b>Apologies for absence</b> No apologies were received.
PSC24/013	<b>To receive and approve for signature the minutes of the Parks and Open Spaces Committee meeting held on Tuesday 6<sup>th</sup> February 2024</b> The minutes of the meeting held on Tuesday 6 <sup>th</sup> February 2024 (copies of which being folios 13-14 having been previously circulated) were approved as a true record.
PSC24/014	<b>Declarations of Interest</b> No declarations of interest were received.
PSC24/015	<b>To discuss and agree what this Committee wants to achieve during the municipal year.</b> There was a discussion about what this Committee and the parish council as a whole would like to achieve in respect of parks and open spaces during the municipal year. Following discussion, it was <b>AGREED</b> that: <ul style="list-style-type: none"> <li>• Footpaths across parks and open spaces owned by the parish council, will be looked evaluated, and costed for repair and reinstatement. Available funding will be explored for these works.</li> <li>• Residents (including the wider community and local schools) will be asked for their ideas and comments on the regeneration of parks and open spaces.</li> </ul> <p><b>Action:</b> <i>Clerk to get estimates of costs to cut the grass in each of the open spaces individually.</i> <i>Draft consultation to residents via social media regarding parks and open spaces.</i></p>
PSC24/016	<b>Asset Transfers</b> <ol style="list-style-type: none"> <li>a) An update on the asset transfers of Stonepit, Granary East, and Granary West open spaces was received. The parish council’s solicitor confirmed that documents have been approved and WNC have been asked for engrossments to prepare for completion.</li> <li>b) There was a discussion regarding whether a change of use should be sought for Stonepit open space. It was <b>AGREED</b> that a change of use would be requested.</li> </ol>
PSC24/027	<b>Penvale Park – Flood Mitigation Works</b> An update was received on the flood mitigation works in Penvale Park.
PSC24/018	<b>Path Audits</b> Discussed at item 015. The following issues were noted: <ul style="list-style-type: none"> <li>• New path at Penvale Park needs to be reviewed for safety.</li> <li>• Entrance from Penvale Road needs a bollard to stop vehicles from entry.</li> <li>• Identified that bridge had been vandalised – this has now been repaired.</li> </ul>

PSC24/19	<p><b>Park Management Plans</b>  The park management plans were reviewed, and changes are required to ensure they are up to date. The plans will identify where specific councillors are responsible for checks.</p> <p><i>Action:</i>  <b><i>Clerk to draw up rota and circulate.</i></b>  <b><i>Signs and safety boards need to be designed for spaces owned by the parish council.</i></b></p>
	<p><b>Close</b>  The meeting closed at 6.53pm</p>

Next meeting of the Parks and Open Spaces Committee – 10<sup>th</sup> September 2024