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East Hunsbury  
 Parish Council

Minutes of the Ordinary Meeting of East Hunsbury Parish Council held on **Tuesday 11<sup>th</sup> July 2023** at 7:00pm at Blacky More Community Centre.

Present: Cllr B Burnell, Cllr M Campbell, Cllr C Douglas, Cllr K Hodgson, Cllr D Lewis, Cllr K Moore, Cllr M Roach

Also present: Mrs C Holgate (Clerk), PCSO Lee Shelton, PC Kellie Butler

Item no									
23/065	<p><b>To receive and approve apologies for absence</b>            Apologies were received from Cllr Draper (personal commitment), Cllr Firman (work commitment), and Cllr Perry (personal commitment).            It was <b>RESOLVED</b> to approve the apologies.</p>								
23/066	<p><b>To receive and approve for signature the minutes of the Ordinary Meeting held on Tuesday 20<sup>th</sup> June 2023</b>            The minutes of the meeting held on Tuesday 20<sup>th</sup> June 2023 (copies of which being folios 360-362 having been previously circulated) were approved as a true record and signed by the Chairman.</p>								
23/067	<p><b>Declarations of Interest</b>            No declarations were received.</p>								
23/068	<p><b>Police and Public Session</b>            PC Kellie Butler and PCSO Lee Shelton were in attendance at the meeting, and provided a report for June as follows:</p> <table border="0"> <tr> <td><b>Burglary residential</b></td> <td><b>1</b></td> </tr> <tr> <td><b>Burglary Non-residential</b></td> <td><b>0</b></td> </tr> <tr> <td><b>Criminal Damage</b></td> <td><b>0</b></td> </tr> <tr> <td><b>Vehicle Crime</b></td> <td><b>0</b></td> </tr> </table> <p>It was noted that the residential burglary was a targeted crime with no impact on the wider community.            The police team had attended the Youth Club session prior to the parish council meeting, and had marked 10 bikes using the kits funded by the parish council.</p> <p><b>Public Session</b>            There were no members of the public in attendance.</p> <p><b>Cllr Lewis, Police Liaison Representative</b>, provided an update in respect of the request to formalise the reporting of information to parish councils.</p>	<b>Burglary residential</b>	<b>1</b>	<b>Burglary Non-residential</b>	<b>0</b>	<b>Criminal Damage</b>	<b>0</b>	<b>Vehicle Crime</b>	<b>0</b>
<b>Burglary residential</b>	<b>1</b>								
<b>Burglary Non-residential</b>	<b>0</b>								
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<b>Vehicle Crime</b>	<b>0</b>								
23/069	<p><b>Planning</b></p> <p>a) To consider planning applications and representations received by the Parish Council.            The following planning applications were discussed:            WNN/2023/0026– Proposed development on land south of Rowtree Road and west of Windingbrook Lane (Northampton South SUE)            Variation to Condition 13 – off-site footway and cycleway measures</p>								

	<p>The council have had the opportunity to discuss the proposals with Vistry and understand the reasons behind the request for variation, and appreciate that the location proposed for the controlled pedestrian crossing will assist with improving the walking route from East Hunsbury to Wootton.</p> <p>The decision of the Planning Inspectorate in respect of APP/W2845/D/23/3318517: 4 Limefields Way, NN4 OSA was noted.</p> <p>The council were also made aware of the revised plan submitted under application number WNN/2023/0130 of which we had not been informed by the Planning Authority and raised the following concerns:</p> <ul style="list-style-type: none"> <li>• As this revised plan is significantly different to the original the council's view is that this should be submitted as a new application, with the relevant processes in place for statutory consultation with neighbours and the parish council.</li> <li>• It is the council's understanding that work has already begun at the property without the application being approved.</li> <li>• The proposed extension would overshadow the neighbouring property.</li> </ul> <p><b>RESOLVED</b> that the Planning Authority be informed of any comments made.</p>
23/070	<p><b>Committees</b></p> <p>a) The draft minutes of the Community Engagement Committee were received, and a short report was provided by Cllr Douglas, Chair of the Committee.</p> <p>b) The draft minutes of the Resources Committee meeting were received, and a short report was provided by Cllr Campbell, Chair of the Committee.</p> <p>c) The draft minutes of the Parks and Open Spaces Committee were received, and a short report was provided by Cllr Douglas, Chair of the Committee.</p> <p>In relation to play equipment, Cllr Campbell advised members that there are no grants available currently, and the costs of moving play equipment is prohibitive.</p>
23/071	<p><b>Local Area Partnerships</b></p> <p>Cllr Campbell provided members with a report on the meeting hosted by NCALC, to inform parishes about Local Area Partnerships.</p>
23/072	<p><b>Agenda item number omitted in error</b></p>
23/073	<p><b>Flood Resilience</b></p> <p>Members were provided with an update on the RAIN project and flood resilience.</p>
23/074	<p><b>Community Governance Review</b></p> <p>The Community Governance Review being undertaken by West Northamptonshire Council was noted. The council have no comments to make in respect of the review and do not consider any changes are necessary to the make up of the parish.</p>
23/075	<p><b>Parish Council IT</b></p> <p>Electronic devices have been purchased for all members, and will be set up for access to email and Sharepoint documents.</p> <p>The migration of all emails will take place on 12<sup>th</sup> July.</p>
23/076	<p><b>Finance and related matters</b></p> <p>a) <b>RESOLVED</b> to approve the payments made in July 2023 (Appendix A)</p> <p>b) Financial reports were received for information, and the bank balances were noted as follows:</p> <p>Unity current a/c: £45,766.24</p> <p>Unity instant access reserves a/c: £97,997.29</p> <p>Nationwide reserves a/c: £86,520.43</p> <p>Skipton reserves a/c: £85,846.15</p>
23/077	<p><b>Administration</b></p> <p>a) The Clerk gave a short report to members about ongoing items.</p> <p>Members reported overhanging vegetation which will be reported on.</p>

	b) It was noted that the Council have fulfilled its obligation with the Pensions Regulator to complete the Declaration of Compliance.
	<b>Close</b> The meeting closed at 8.23pm

Appendix A

Date: 11/07/2023

**East Hunsbury Parish Council**

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Time: 09:07

**Current Bank A/c**

**List of Payments made between 21/06/2023 and 11/07/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2023	VEOLIA	053	145.40		BMCC COMMERCIAL WASTE
30/06/2023	UNITY TRUST BANK	090	40.90		BANK CHARGES
03/07/2023	ABINGTON PEST CONTROL	082	96.00		ABINGTON CONSULTING ENGINEERS
03/07/2023	LLOYDS BANK - UNITY CARD	083	33.00		JUNE STATEMENT
03/07/2023	VEOLIA	084	136.56		BMCC WASTE
03/07/2023	AURA CLEANING SERVICES	085	539.03		BMCC CLEANING
03/07/2023	SELECTAMARK PLC	086	652.80		SELECTAMARK PLC
03/07/2023	BETTERWASTE	087	191.00		BMCC COMM WASTE
03/07/2023	CLLR DOUGLAS	088	54.00		EXPENSES - TRAVEL TO TRAINING
03/07/2023	INFLATABLE THEATRE	089	80.00		SENIORS - TALK
11/07/2023	BARTON TELECOM SERVICES	091	113.76		OFFICE PHONE & B/BAND
11/07/2023	PARISH & SHIRES	092	336.00		WATERING
11/07/2023	WEBB HOUSE	093	48.00		PAYROLL JUNE 23
11/07/2023	RICOH	094	309.55		PRINTER RENTAL & USE
11/07/2023	TRADE UK	095	169.34		STATEMENT MTH 6
11/07/2023	ECOTRICITY	096	83.96		BMCC GAS
11/07/2023	PATHFINDER LEGAL SERVICES	097	27.36		STONEPIT OS - ASSET TRANSFER
11/07/2023	PATHFINDER LEGAL SERVICES	098	123.12		GRANARY EAST - ASSET TRANSFER
11/07/2023	PATHFINDER LEGAL SERVICES	099	136.80		GRANARY WEST - ASSET TRANSFER
11/07/2023	ASHBY COMPUTER SERVICES	100	741.76		NEW LAPTOP - COMM OFF
11/07/2023	ASHBY COMPUTER SERVICES	101	150.00		LAPTOP PROTECTION
11/07/2023	ABBAY CENTRE	102	256.00		SENIORS CLUB HALL HIRE
11/07/2023	R&G GROUNDS	103	1,056.00		ENV MAINTENANCE
11/07/2023	STAFF	104	6,106.72		JULY SALARIES
11/07/2023	HMRC	105	1,623.39		PAYE & NI MTH 4
11/07/2023	NORTHAMPTONSHIRE	106	1,310.00		PENSION CONTRIBUTIONS JULY 23
<b>Total Payments</b>			<b>14,560.45</b>		

Signed.....

Date.....