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East Hunsbury  
 Parish Council

Minutes of the Ordinary Meeting of East Hunsbury Parish Council held on **Tuesday 20<sup>th</sup> June 2023** at 7:00pm at Blacky More Community Centre.

Present: Cllr B Burnell, Cllr M Campbell, Cllr C Douglas, Cllr R Firman, Cllr K Hodgson, Cllr D Lewis, Cllr K Moore, Cllr L Perry, Cllr M Roach  
 Also present: Mrs C Holgate (Clerk), 1 member of the public

Item no	
23/055	<b>To receive and approve apologies for absence</b> No apologies were received.
23/056	<b>To receive and approve for signature the minutes of the Annual Meeting held on Tuesday 16<sup>th</sup> May 2023</b> The minutes of the meeting held on Tuesday 16 <sup>th</sup> May 2023 (copies of which being folios 356-359 having been previously circulated) were approved as a true record and signed by the Chairman.
23/057	<b>Declarations of Interest</b> No declarations were received.
23/058	<b>Police and Public Session</b> There were no police in attendance, but a report for May had been sent as follows: <b>Burglary residential</b> 2 <b>Burglary Non-residential</b> 2 <b>Criminal Damage</b> 2 <b>Vehicle Crime</b> 6  <b>Public Session</b> Member of the public asked for information relating to the Vistry development, including when the planning application for the community building would be submitted, and what was happening in relation to the bus route.  <b>Cllr Lewis, Police Liaison Representative</b> , provided a report following the PFCC meeting held on 6 <sup>th</sup> June 2023. It was noted that an invitation has been extended to the PFCC to visit the parish. Cllr Lewis advised that he is a member of the Police Liaison Reference Group which has members across Northamptonshire.
23/059	<b>Planning</b> a) To consider planning applications and representations received by the Parish Council. The following planning applications were discussed: WNN/2023/0510– Open Space Penn Valley Park (Penvale), Penvale Road, Northampton Installation of bund and reprofiling of ground to assist flood storage capacity and replacement and realignment of existing public footpath <b>The Parish Council have submitted this application, and it makes no comment.</b> <b>RESOLVED</b> that the Planning Authority be informed of any comments made.

23/060	<p><b>Highways</b></p> <p>Cllr Campbell gave a report on the A45 Stakeholder meeting.</p> <p>National Highways confirmed that they removed the trees along the A45, between the Shell garage and the Queen Eleanor roundabout, stating that they were removed to alleviate flooding issues experienced by residents. It was claimed during the meeting that residents were notified. Evidence has been requested of this.</p> <p>National Highways have stated that a noise barrier cannot be installed along this stretch due to the services in the verge. Service documents have been requested.</p>
23/061	<p><b>Northampton South SUE</b></p> <p>A full council visit to the Collingtree Park development was organised for 6<sup>th</sup> June 2023 as councillors felt it would be helpful to see the site.</p> <p>The meeting was attended by Cllrs Campbell, Douglas, Hodgson, and Roach.</p>
23/062	<p><b>Parish Council IT</b></p> <p>Members received a report on the progress of the migration of the email system and use of Microsoft 365. The Resources Committee raised concerns in relation to use of personal devices for parish council business, with particular reference to GDPR.</p> <p><b>RESOLVED</b> to purchase tablets for all parish councillors exclusively for parish council business. The tablets would remain the property of the parish council and a policy would be agreed for their use.</p> <p><b>RESOLVED</b> to accept the quote from Ashby Computers for Apple 10.9 inch iPad Wi-Fi devices.</p>
23/063	<p><b>Finance and related matters</b></p> <p>a) <b>RESOLVED</b> to approve the payments made in June 2023 (Appendix A)</p> <p>b) Financial reports were received for information, and the bank balances were noted as follows:</p> <p>Unity current a/c: £57,344.50</p> <p>Unity instant access reserves a/c: £97,437.17</p> <p>Nationwide reserves a/c: £86,520.43</p> <p>Skipton reserves a/c: £85,846.15</p>
23/064	<p><b>Administration</b></p> <p>a) <b>RESOLVED</b> to appoint Cllr Lewis to the Community Engagement Committee.</p> <p>b) The Clerk's Report was received.</p>
	<p><b>Close</b></p> <p>The meeting closed at 7.54pm</p>

Date: 15/06/2023

## East Hunsbury Parish Council

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Time: 13:13

## Current Bank A/c

## List of Payments made between 17/05/2023 and 20/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/05/2023	PORTALPLANQUEST	075B	1,000.00		PLANNING APP - FLOOD MITIGATIO
14/06/2023	LUNAR PUBLISHING LTD	052	210.00		1/4 PAGE AD - WELLBEING
14/06/2023	COLLINGTREE PARK GOLF	054	400.00		SENIORS CLUB
14/06/2023	ASHBY COMPUTER SERVICES	055	1,389.31	R23/020	M365 CLLR SUBSCRIPTIONS
14/06/2023	STAFF	056	6,107.12		JUNE PAYROLL
14/06/2023	NORTHAMPTONSHIRE	057	1,310.00		PENSION CONTRIBUTION MTH 3
14/06/2023	HMRC	058	1,622.99		PAYE & NI MTH 3
14/06/2023	CASTLE WATER	059	52.30		WATER USAGE BMCC
14/06/2023	WEST NORTHANTS COUNCIL	061	226.33		BUSINESS RATES BMCC
14/06/2023	BARTON TELECOM SERVICES	062	113.78		OFFICE PHONES
14/06/2023	PARISH & SHIRES	063	15,840.00	PSC23/004	TREE WORKS
14/06/2023	HERITAGE FRUIT TREE CO	065	99.75		REPLACEMENT ORCHARD TREES X2
14/06/2023	ABBEY CENTRE	066	198.00		HALL HIRE - SENIORS
14/06/2023	R&G GROUNDS	067	1,056.00		ENVIRO WORKS
14/06/2023	NORTHANTS CALC	068	100.80		TRAINING
14/06/2023	WEBB HOUSE	069	48.00		MAY PAYROLL
14/06/2023	AURA CLEANING SERVICES	070	415.05		BMCC CLEANING MAY
14/06/2023	BEETEE ALARMS LTD	071	78.00		ALARM CALL OUT BMCC
14/06/2023	NORTHAMPTONSHIRE	072	7,220.00		PENSION DEFICIT (YR 7)
14/06/2023	ASHBY COMPUTER SERVICES	073	90.25		LAPTOP REPAIRS
14/06/2023	VIKING	074	192.40		STATIONERY
14/06/2023	PORTAL PLAN QUEST LTD	075	100.00		FLOOD MITIGATION PLANNING APP
14/06/2023	PORTALPLANQUEST	075A	-1,000.00		PLANNING APPLICATION
15/06/2023	LLOYDS BANK - UNITY CARD	076	1,195.14		MAY STATEMENT
20/06/2023	CLEAR BUSINESS	060	283.33		BMCC UTILITIES
20/06/2023	ECOTRICITY	064	142.40		BMCC GAS
<b>Total Payments</b>			<b>38,490.95</b>		

Signed.....

Date.....