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East Hunsbury Parish Council

Minutes of the Ordinary Meeting of East Hunsbury Parish Council held on **Tuesday 21st November 2023** at 7:00pm at Blacky More Community Centre

Present: Cllr B Burnell, Cllr M Campbell, Cllr R Firman, Cllr K Hodgson, Cllr Lewis, Cllr Moore, and Cllr Roach

Also present: Mrs C Holgate (Clerk)

Item no									
23/101	<p>To receive and approve apologies for absence Apologies were received from Cllr Douglas (work commitment), Cllr Draper (personal commitment), and Cllr Perry (personal commitment). It was RESOLVED to approve the apologies.</p>								
23/102	<p>To receive and approve for signature the minutes of the Ordinary Meeting held on Tuesday 17th October 2023 The minutes of the meeting held on Tuesday 17th October 2023 (copies of which being folios 371-373 having been previously circulated) were approved as a true record and signed by the Chairman.</p>								
23/103	<p>Declarations of Interest No declarations were received.</p>								
23/104	<p>Police and Public Session There were no police in attendance at the meeting, but a report was provided for October as follows:</p> <table style="margin-left: 40px;"> <tr> <td>Burglary residential</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Burglary Non-residential</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Criminal Damage</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Vehicle Crime</td> <td style="text-align: right;">5</td> </tr> </table> <p>Public Session There were no members of the public in attendance.</p>	Burglary residential	1	Burglary Non-residential	0	Criminal Damage	0	Vehicle Crime	5
Burglary residential	1								
Burglary Non-residential	0								
Criminal Damage	0								
Vehicle Crime	5								
23/105	<p>Committee and Councillor Reports</p> <ol style="list-style-type: none"> a) A report was received from Cllr Lewis, Police Liaison Representative, following the latest PFCC meeting. PFCC will shortly publish his budget consultation – Cllr Lewis will pass on the information when available. b) A report was received from Cllr Campbell, following attendance at the Larger Council’s Partnership meeting on 8th November 2023. c) The draft minutes of the Community Engagement Committee meeting were noted. d) The draft minutes of the Parks and Open Spaces Committee meeting were noted. e) The draft minutes of the Resources Committee meeting were noted. 								
23/106	<p>Northampton South SUE</p> <ol style="list-style-type: none"> a) An update on the Collingtree Park development was received. Members were informed that WNC were requesting proposals for street naming. Cllr Campbell proposed that surnames of long-standing and serving and retired parish councillors be submitted. RESOLVED Action: Clerk to inform WNC Regulatory Services 								

	<p>b) The council agreed their response to the current consultation regarding the Western Expansion - Have your say - NSSUE Western Expansion</p> <p>Working party are re-drafting the response to the outline planning application. Headings will form the response to the current consultation.</p> <p>Cllr Campbell proposed to instruct an independent traffic impact assessment. RESOLVED</p> <p>Action: Clerk to seek quotes and appoint in accordance with Financial Regulations</p>
23/107	<p>Planning</p> <p>To consider planning applications and representations received by the Parish Council.</p> <p>The following planning applications were discussed:</p> <p>2023/6953/FULL Shell UK London Road A45 Collingtree Northampton NN4 0JN</p> <p>Application for full planning permission for the demolition of the existing sales building; retention of domestic (bar pumps 9/10) and HGV forecourt plus car wash; streamlining of the canopy with the removal of the link and area above pumps 9/10 and the erection of a new sales building, a new compound and associated works.</p> <p>Please note: the date for comments has passed although comments can be submitted until the decision date of 8th December</p> <p>Comments: no comments</p> <p>2023/7580/FULL 3 Downsway Northampton NN4 0TD</p> <p>Proposed side extension</p> <p>Comments: no comments</p> <p>RESOLVED that the Planning Authority be informed of any comments made.</p>
23/108	<p>Flood Resilience</p> <p>a) An update on the flood mitigation measures in Penvale Park was received.</p> <p>b) An update on the investigations into underground springs in Penvale Park was received.</p>
23/109	<p>Danes Camp Medical Centre</p> <p>Members received information from Danes Camp Medical Centre regarding the requirement for extra land to provide for parking.</p> <p>The Clerk has requested more information from West Northants Council about why the land would not be considered for transfer.</p> <p>Action: Clerk to circulate information about why the land cannot be considered for transfer when received.</p>
23/110	<p>Highways and schools</p> <p>a) Members received the complaint from a resident about parking at East Hunsbury Primary School. It was noted that the council has no legal authority to take action in this matter but has notified the police and the school of the complaint.</p> <p>b) The submission from a resident to Highways for a footpath on Penvale Road between Braemar Crescent and Thames Road was noted.</p> <p>RESOLVED to support this submission in accordance with the Safer Routes to School policy.</p> <p>Action: Clerk to draft a letter of support to Highways.</p>
23/111	<p>Finance and related matters</p> <p>a) RESOLVED to approve the payments to be made in November 2023.</p> <p>b) Financial reports were received for information, and the bank balances were noted as follows:</p> <p>Unity current a/c: £67,362.09</p> <p>Unity instant access reserves a/c: £80,633.62</p> <p>Nationwide reserves a/c: £86,520.43</p> <p>Skipton reserves a/c: £85,846.15</p> <p>c) To note the insurance policy renewal (yr3 of a 3yr long term agreement).</p>
23/112	<p>Administration</p> <p>The Clerk's Report was received.</p>
	<p>Close</p> <p>The meeting closed at 8.40pm</p> <p>Next meetings:</p>

	Full Council – 19 th December 2023 Resources – 9 th January 2024 Community Engagement – 6 th February 2024 Parking and Open Spaces – 5 th March 2024
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Date: 21/11/2023

East Hunsbury Parish Council

Page 1

Time: 14:25

Current Bank A/c

List of Payments made between 18/10/2023 and 21/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/10/2023	CLEAR BUSINESS	207	201.23		BMCC UTILITIES
23/10/2023	BARTON TELECOM SERVICES	176	113.86		PARISH OFFICE PHONE & B/BAND
30/10/2023	JEFF HUBBARD	196	650.00		JEFF HUBBARD
30/10/2023	CLARE FROST PAO	197	112.50		WREATHS
30/10/2023	BETTERWASTE	198	67.44		COMM WASTE BMCC
30/10/2023	ESPO	199	164.64		WASHROOM BMCC
30/10/2023	LUNAR PUBLISHING LTD	200	154.80		SENIORS DATE CARD
30/10/2023	LUNAR PUBLISHING LTD	201	8,398.80		PARISH MAG - ED 5
30/10/2023	ROBERT YATES	202	900.00		TREE SURVEY OCT23
31/10/2023	YOGA PEBBLES	203	250.00		HEALTH & WELLBEING YOGA
31/10/2023	AURA CLEANING SERVICES	204	555.13		BMCC CLEANING OCT
31/10/2023	WEBB HOUSE	205	48.00		PAYROLL - OCT23
01/11/2023	PARISH & SHIRES	206	12,576.00		BRIDGE - PENVALE PARK
13/11/2023	ABBAY CENTRE	208	198.00		HALL HIRE
13/11/2023	PATHFINDER LEGAL SERVICES	209	1,846.80		TRANSFER OF ASSETS
13/11/2023	TRADE UK	210	46.93		BMCC MAINTENANCE
13/11/2023	HMRC	211	3,160.85		PAYE & NI MTH 8
13/11/2023	NORTHAMPTONSHIRE	212	1,901.66		PENSION CONTRIBUTION NOV
13/11/2023	STAFF	213	8,273.26		SALARIES NOVEMBER 23
21/11/2023	STEP FORWARD WITH LEWIS	214	230.00		WORKOUT FOR SENIORS
21/11/2023	CLEAR COUNCILS INSURANCE	215	1,837.18		INSURANCE 2023/24
21/11/2023	LUNAR PUBLISHING LTD	216	346.80		LEAFLET DESIGN AND PRINT
21/11/2023	PAT JOHNSON	217	300.00		CHRISTMAS DAY LUNCH
21/11/2023	FABTRONIC GROUP	218	170.40		PA HIRE FOR REMEMBRANCE
21/11/2023	ASHBY COMPUTER SERVICES	219	259.56		M365 RENEWAL
Total Payments			42,763.84		

Signed.....

Date.....