

Hunsbury Library  
 Overslade Close  
 East Hunsbury  
 Northampton  
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East Hunsbury  
 Parish Council

Minutes of the Ordinary Meeting of East Hunsbury Parish Council held on **Tuesday 26<sup>th</sup> September 2023** at 7:00pm at Hunsbury Library.

Present: Cllr B Burnell, Cllr R Firman, Cllr K Hodgson, Cllr D Lewis, Cllr L Perry, Cllr K Moore,  
 Also present: Mrs C Holgate (Clerk), 2 members of the public

Item no	
	Cllr Perry proposed that Cllr Lewis be appointed as Chairman for the meeting. The motion was seconded by Cllr Hodgson and it was <b>RESOLVED</b> that Cllr Lewis chair the meeting.
23/078	<b>To receive and approve apologies for absence</b> Apologies were received from Cllr Campbell (unwell), Cllr Douglas (work commitment), Cllr Draper (personal commitment), and Cllr Roach (work commitment). It was <b>RESOLVED</b> to approve the apologies.
23/079	<b>To receive and approve for signature the minutes of the Ordinary Meeting held on Tuesday 11<sup>th</sup> July 2023</b> The minutes of the meeting held on Tuesday 11 <sup>th</sup> July 2023 (copies of which being folios 363-365 having been previously circulated) were approved as a true record and signed by the Chairman.
23/080	<b>Declarations of Interest</b> No declarations were received.
23/081	<b>Police and Public Session</b> a) There were no police in attendance at the meeting, but a report was provided for August as follows: <b>Burglary residential</b> <b>1</b> <b>Burglary Non-residential</b> <b>0</b> <b>Criminal Damage</b> <b>0</b> <b>Vehicle Crime</b> <b>4</b> b) Cllr Lewis, Police Liaison Representative, gave a report following his attendance at the PFCC meeting held on 4 <sup>th</sup> September 2023. <b>Public Session</b> Rev Griff attended the meeting with Rev Marta, who is new to the area and St. Benedicts.
23/082	<b>Northampton South SUE</b> a) An update on the Collingtree Park development was received, following the meeting held with Vistry on 7 <sup>th</sup> September 2023. Vistry have a new focus on building affordable homes. It is likely that Phase 2a will remain as per the plans, but the parish council will have to consider the implications in advance of Phase 2b. <b>Action: distribute Vistry's document re planning applications. Cllr Hodgson to send the Clerk document to distribute.</b> b) To consider the provision of sports pitches on the development, and whether these should be artificial pitches as stated in the Section 106 Agreement, or grass pitches. This item was deferred.
23/083	<b>Planning</b>

	<p>To consider planning applications and representations received by the Parish Council.</p> <p>The following planning applications were discussed:  2023/6899/PA– Rowtree Road Street Works, Northampton, NN4 0SR  Determination as to whether prior approval is required for the installation of electronic communications for 1x18m 5G telecoms installation: H3G street pole and additional equipment cabinets.</p> <p><b>The council have no objection to the location of the telecoms pole, but agree it should be dark green.</b></p> <p>2023/5978/EIA Land South and East of Grange Park, Northampton Northamptonshire NN7 2EE  Outline application for up to 900 dwellings including 35% affordable, a new local centre, land for a new 2FE primary school, open space including an extension to the adjacent country park and community allotments, enhanced off-site pedestrian and cycle links, and associated off-site highways works, with all matters reserved other than site access.</p> <p><b>The proposed application will have a significant impact on local infrastructure, particularly highways, health services and schools.</b></p> <p><b>Action: Clerk to draft a response</b></p> <p>To ratify the response submitted to the planning application below:  WNN/2023/0739 - Land north of M1, east of Northampton Loop Railway (Northampton South SUE Western Expansion)  EIA (Environmental Impact Assessment) Scoping Opinion  The response submitted to the planning application was ratified.</p> <p><b>Action: Cllrs to agree a template response to larger applications which details mitigation measures for S106. Clerk to add to Resources agenda.</b></p> <p><b>RESOLVED</b> that the Planning Authority be informed of any comments made.</p>
23/084	<p><b>Flood Resilience</b></p> <p>a) An update on the planning application submitted by the parish council for flood mitigation in Penvale Park was received.</p> <p>b) The contents of the Pathfinder Report was noted. The Clerk is liaising with WNC to ensure that recommendations relating to highways and public open space are actioned.</p>
23/085	<p><b>Parks and Open Spaces</b></p> <p>a) <b>RESOLVED</b> to accept a donation from a resident to be used specifically to replace a dilapidated bench in Grangewood Park, within 6 months of receipt of the donation.</p> <p>b) <b>RESOLVED</b> to replace the larger footbridge in Penvale Park which is now beyond repair and presents a health and safety risk to use. It was further <b>RESOLVED</b> to give authority to the Clerk to agree a quote and appoint a contractor to carry out the work.</p>
23/086	<p><b>Highways</b></p> <p>a) A report on the A45 Stakeholder meeting held on 23<sup>rd</sup> August 2023 was received. The next meeting will take place in March 2024, once resurfacing works have taken place.</p> <p>b) The council considered a proposal to apply for yellow lines and speed bumps on Butts Road.  <b>RESOLVED</b> that no application would be made as there is no sufficient evidence at this time to warrant progressing this matter.</p>
23/087	<p><b>Finance and related matters</b></p> <p>a) <b>RESOLVED</b> to accept and approve the External Auditor Report and Certificate for the year ended 31 March 2023. There were no matters to bring to the council's attention.  The Chairman requested that thanks to the Clerk are minuted.</p> <p>b) <b>RESOLVED</b> to retrospectively approve the payments made in August 2023 (Appendix A)</p> <p>c) <b>RESOLVED</b> to approve the payments to be made in September 2023.</p> <p>d) Financial reports were received for information, and the bank balances were noted as follows:  Unity current a/c: £10,111.02  Unity instant access reserves a/c: £80,000.29  Nationwide reserves a/c: £86,520.43  Skipton reserves a/c: £85,846.15  It was noted that the 2<sup>nd</sup> half of the precept is due by the end of September.</p> <p><b>Action: Cllrs requested to send any items for inclusion in the draft 2024/25 budget to the Clerk</b></p>
23/088	<p><b>Administration</b></p>

	<ul style="list-style-type: none"> <li>a) <b>RESOLVED</b> to approve the Clerk’s membership of SLCC</li> <li>b) <b>RESOLVED</b> to approve the Email and Computer Use Policy</li> <li>c) It was noted that the Chairman and the Clerk will attend the NCALC 76<sup>th</sup> Annual Conference</li> <li>d) The Clerks report was received.</li> </ul>
	<p><b>Close</b> The meeting closed at 8.27pm</p> <p><b>Next meetings:</b> Community Engagement Committee, 3<sup>rd</sup> October 2023 Full Council meeting, 17<sup>th</sup> October 2023</p>

Date: 20/09/2023

## East Hunsbury Parish Council

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Time: 13:38

## Current Bank A/c

## List of Payments made between 12/07/2023 and 20/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/07/2023	ASHBY COMPUTER SERVICES	101A	0.03		OVERPAYMENT
20/07/2023	CLEAR BUSINESS	107	287.79		BMCC UTILITIES
15/08/2023	SJ BAND	108	500.00		BAND SUMMER SOCIAL
15/08/2023	FABTRONIC GROUP	109	416.40		FABTRONIC GROUP
15/08/2023	PATHFINDER LEGAL SERVICES	110	308.28		ASSET TRANSFERS
15/08/2023	TRADE UK	111	133.75		BMCC MAINTENANCE
15/08/2023	PARISH & SHIRES	112	336.00		TREE WATERING
15/08/2023	FIZZ POP FACEPAINTING	113	360.00		SUMMER SOCIAL
15/08/2023	TOWCESTER STUDIO BAND	114	350.00		SUMMER SOCIAL
15/08/2023	OUTSIDE IN	115	200.00		SUMMER SOCIAL-CIRCUS SKILLS
15/08/2023	INFLATABLE THEATRE	116	250.00		SUMMER SOCIAL - FAMILY ENT.
15/08/2023	R&G GROUNDS	118	1,056.00		ENVIRONMENTAL MAINTENANCE
15/08/2023	SAFE WATER ENVIRONMENTAL	119	36.00		WATER MONITORING BMCC
15/08/2023	PKF LITTLEJOHN LLP	120	756.00		EXTERNAL AUDIT 2022/23
15/08/2023	TOTALLY BRANDED	121	516.00		TOTALLY BRANDED
15/08/2023	LUNAR PUBLISHING LTD	122	178.80		BANNER - CLLR VACANCY
15/08/2023	D DOMONE	123	50.00		SENIORS MUSIC QUIZ
15/08/2023	LUNAR PUBLISHING LTD	124	162.00		ADVERTISING
15/08/2023	NORTHAMPTON LEISURE	125	5,048.00		YOUTH CLUB
15/08/2023	VIKING	126	26.33		TOILET ROLL BMCC
15/08/2023	BETTERWASTE	127	68.64		WASTE - BMCC
15/08/2023	NORTHANTS CALC	128	108.00		TRAINING
15/08/2023	WEBB HOUSE	129	48.00		PAYROLL - JULY 23
15/08/2023	AURA CLEANING SERVICES	130	539.03		CLEANING JULY - BMCC
15/08/2023	ABBEY CENTRE	131	198.00		HALL HIRE - SENIORS
15/08/2023	ASHBY COMPUTER SERVICES	132	115.78	R23/020	CLLR 365
15/08/2023	ASHBY COMPUTER SERVICES	133	4,989.96	R23/020	CLLR IPADS
15/08/2023	ASHBY COMPUTER SERVICES	134	420.00		OFFICE 365 EMAIL MIGRATION
15/08/2023	COLLINGTREE PARK GOLF	135	400.00		SENIORS
15/08/2023	JEFF HUBBARD	136	650.00		JEFF HUBBARD
15/08/2023	LLOYDS BANK - UNITY CARD	137	251.64		JULY STATEMENT
15/08/2023	NORTHAMPTONSHIRE	138	1,381.05		AUG CONTRIBUTION
15/08/2023	STAFF	139	6,370.22		AUG SALARIES
15/08/2023	HMRC	140	1,808.58		PAYE & NI MTH 5
15/08/2023	CHELSEA HIRE	141	3,408.89		INFRASTRUCTURE SUMMER SOCIAL
15/08/2023	PATHFINDER LEGAL SERVICES	142	1,995.42		ASSET TRANSFERS
18/08/2023	CLEAR BUSINESS	151	216.50		UTILITIES BMCC
21/08/2023	BARTON TELECOM SERVICES	117	113.79		OFFICE PHONE/BBAND
21/08/2023	SN COMMUNITY RESPONDERS	143	250.00		1ST AID COVER FOR SUMMER SOCIA
21/08/2023	NORTHANTS FIRE	144	216.00		NORTHANTS FIRE
21/08/2023	ETIQUETTE SERVICES LTD	145	1,976.64		SUMMER SOCIAL SECURITY
21/08/2023	SLCC	146	279.00		CLERKS MEMBERSHIP
21/08/2023	COOLERAID	147	312.00		599517672

Signed.....

Date.....

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/08/2023	SPEEDY ASSET SERVICES LTD	148	322.16		BARRIERS FOR SUMMER SOCIAL
22/08/2023	SPEEDY ASSET SERVICES LTD	149	28.77		BARRIER LOSS - SUMMER SOCIAL
24/08/2023	BETTERWASTE	150	67.44		BMCC COMMERCIAL WASTE
11/09/2023	PARISH & SHIRES	152	2,352.00		WATERING - JULY&AUG
11/09/2023	TRADE UK	153	151.82		MAINTENANCE
11/09/2023	ABBEY CENTRE	154	140.00		HALL HIRE - SENIORS DANCE
11/09/2023	WEBB HOUSE	155	48.00		PAYROLL - AUG
11/09/2023	AURA CLEANING SERVICES	156	332.39		BMCC CLEANING - AUG
11/09/2023	AITCHISON RAFFETY	157	588.96		PLANNING - FLOOD MITIGATION
11/09/2023	ABINGTON CONSULTING	158	564.00		FLOOD MITIGATION PLANNING
11/09/2023	R&G GROUNDS	159	1,056.00		ENVIRONMENTAL
11/09/2023	EVENT CATERER GROUP	160	360.00		SENIORS XMAS LUNCH DEPOSIT
15/09/2023	STAFF	163	5,941.12		SALARIES - SEPT
20/09/2023	NBC HIRE	161	75.00		CROCKERY DEPOSIT - SENIORS XMA
20/09/2023	COLLINGTREE PARK GOLF	162	410.00		SENIORS COFFEE MORNING
20/09/2023	HMRC	164	1,788.99		PAYE & NI MTH 6
20/09/2023	NORTHAMPTONSHIRE	165	1,310.00		PENSION CONTRIBUTION MTH 6
20/09/2023	WEST NORTHANTS COUNCIL	166	3,350.00		RENT OF OFFICE SPACE
20/09/2023	PATHFINDER LEGAL SERVICES	167	764.40		TRANSFER OF ASSETS
20/09/2023	BARTON TELECOM SERVICES	168	113.76		PHONE & B/BAND - OFFICE
20/09/2023	ECOTRICITY	169	280.42		GAS SUPPLY BMCC
20/09/2023	CLEAR BUSINESS	170	147.42		UTILITIES BMCC
<b>Total Payments</b>			<b>57,281.17</b>		