

**Hunsbury Library,  
 Overslade Close,  
 East Hunsbury,  
 NN4 0RZ  
 Tel: 01604 708429  
 Email: clerk@easthunsburyparishcouncil.gov.uk**



**East Hunsbury  
 Parish Council**

Minutes of the Resources Committee meeting of East Hunsbury Parish Council held on **Tuesday 14<sup>th</sup> November 2023** at 6.30pm at Hunsbury Library.

Present: Cllr M Campbell, Cllr C Douglas, Cllr K Hodgson, Cllr D Lewis, Cllr K Moore, and Cllr M Roach

Also present: Mrs C Holgate (Clerk)

Item no	
R23/036	<p><b>Apologies for absence</b>            Apologies were received from Cllr Draper (personal reasons).  <b>RESOLVED</b> to approve the apologies.</p>
R23/038	<p><b>To receive and approve for signature the minutes of the meeting held on Tuesday 13<sup>th</sup> June 2023</b>            The minutes of the meeting held on Tuesday 13<sup>th</sup> June 2023 (copies of which being folios 45-46 having been previously circulated) were approved as a true record and signed by the Chairman.</p>
R23/038	<p><b>Declarations of Interest</b>            There were no declarations of interest.</p>
R23/039	<p><b>Planning</b>            2023/7322/ADV – Collingtree Pub            New signage  <b>No comments</b>            2023/6987/FULL – 16 Tarragon Way            Rear ground and first floor extension. Conversion of integral garage to living accommodation.            New single garage in the front garden  <b>No comments</b>            2023/6768/FULL – 18 Rea Close            Porch and conservatory (part retrospective)  <b>No comments</b>            There have been no applications outside of the parish boundary that would impact on East Hunsbury of which the council are not already aware.            Cllr Lewis proposed a working party to draft the response to the upcoming outline planning for the NSSUE Western Expansion.            It was agreed that Cllrs Lewis, Hodgson, Campbell, Douglas, and Roach would form the working party as available.            Working party to agree wording for the social media post to residents.</p> <p>Cllr Moore joined the meeting.</p>
R23/040	<p><b>Insurance</b>            Members reviewed the insurance policy to ensure it met the needs of the council. It was noted that the council entered into a 3 year long term undertaking for insurance with Clear Councils (previously BHIB) which expires in November 2024.</p>
R23/041	<p><b>Grants</b>            Members considered the grant application received from Pat Johnson for the Christmas Day Party for the elderly and lonely.            Cllr Lewis proposed, Cllr Douglas seconded, and it was <b>RESOLVED</b> to grant the sum of £300.</p>

R23/042	<p><b>Budget discussion</b></p> <p>There was a general discussion about the required budget for 2024/25 and items that should be considered when setting the budget.</p> <p>The following was noted:</p> <ul style="list-style-type: none"> <li>• An audit of footpaths in parks and open spaces owned by the parish council should be carried out to determine those that need repair/reinstatement</li> <li>• The Parks and Open Spaces budget should be considered carefully to ensure that monies can be kept in Ear Marked Reserves</li> <li>• Funding options will be looked at to assist with works at Blacky More Community Centre, including replacement windows and doors.</li> <li>• Forward planning and business planning need to be considered – including staffing requirements and succession planning.</li> </ul> <p>It was agreed to form a working party of Cllrs Campbell, Lewis and Douglas, to consider the draft budget in more detail.</p>
	<p><b>Close</b></p> <p>The meeting closed at 8.18pm</p>